

CIPS Level 5 Advanced Diploma in Procurement and Supply

Introducing Level 5 Advanced Diploma in Procurement and Supply

CIPS qualifications are regulated internationally to ensure we offer a recognised, professional standard in procurement and supply. CIPS Level 5* Advanced Diploma in Procurement and Supply is a vocationally related professional qualification. Formal recognition is included within the regulatory frameworks of an increasing number of countries such as the UK (England, Wales and Northern Ireland), UAE (including Dubai) and Africa (including Zambia). Further information on this recognition and the details of corresponding qualifications levels for other international qualifications frameworks are detailed on our website. CIPS members can have the confidence in our regulated qualifications, which reliably indicate the standard of knowledge, skills and understanding that you, as a learner, are required to demonstrate.

Typical tasks

- Cost reduction of purchases or supplies
- Improving aspects of quality or performance of purchases or supplies
- Achieving or improving time scales for purchases or supplies
- Achieving or improving quantities of stock or resources
- Developing innovation or change to existing purchases or supplies
- Risk management of purchases or supplies
- Developing templates for the completion of tasks relating to common processes
- Expertise in processes in supply chain management encompassing inbound logistics, procurement and outbound logistics
- Expertise in legal issues, contract law, environmental legislation, employment, health and safety standards
- Implementation of category management/strategic sourcing for areas of expenditure or products/services supplied to customers

Knowledge and skills

Has practical, theoretical or technical knowledge and understanding of procurement and supply and develops ways to address broadly defined, complex problems. Analyses, interprets and evaluates relevant information, concepts and ideas and understands differing perspectives, approaches and ideas within the profession and the reasoning behind them.



Managing Teams and Individuals (L5M1):

Module aim(s): Management is the administration of an organisation, whether it be a business, a not-for-profit organisation, or government body. Management includes the activities of setting the strategy of an organisation and coordinating the efforts of its employees or volunteers to accomplish its objectives through the application of available resources, such as financial, natural, technological, and human resources. In keeping with other organisational functions, those who are called upon to manage procurement and supply activity must possess expertise in developing and fulfilling organisational and functional objectives. It is therefore, essential that learners gain a wider appreciation of theories and techniques that relate to managing teams and individuals involved with the procurement and supply function.

Advanced Contract and Financial Management (L5M4)

Module aim(s): In any organisation, a significant element of the procurement and supply function is based around the contracting process. Those involved in the formulation and management of contracts with external suppliers must therefore have a clear understanding of the strategic nature of contractual performance measures in procurement and supply. Financial management refers to the efficient and effective management of money (funds) to accomplish

organisational objectives. This module is designed for those working in the procurement and supply field, with responsibility for contracting elements of the procurement and supply function who must also have a strategic awareness of the impact of the main financial aspects of their discipline

Managing Supply Chain Risk (L5M2)

Module aim(s): Risk management is a central part of an organisation's strategy. It is a process whereby the organisation will identify, record and then address the risks associated with their activities with the aim of driving out or controlling those risks to the overall benefit of organisational efficiency and effectiveness. The supply chain is by its very nature a complex activity therefore, susceptible to risk and its associated impacts. This module enables learners to examine the nature of supply chain risk and to evaluate available mitigation techniques as they deal with the associated challenges. They will undertake risk analysis and consider the advantages of a risk register as they apply a range of appropriate risk management tools and techniques to the supply chain.

Managing Contractual Risk (L5M3)

Module aim(s): As organisations outsource more and more activity it is vital that they ensure that the associated contracts deliver expected services and/or products. Hence, a fundamental area that those who are tasked with managing the procurement and supply function are faced with is the identification, monitoring and management of contractual risk. This module is designed to enable learners to examine the nature of contract risk and the associated legal implications that relate to contract formation and non-conformance. They will also consider the impact of breach of contract and the main coping strategies to address such breaches

Managing Ethical Procurement and Supply (L5M5)

Module aim(s): The global economy and the associated advantages of sourcing from a global base of suppliers requires organisations to be prepared to address the ethical challenges that such approaches may present for procurement and supply activity. Similarly, the concept of sustainability and its impact on the supply chain should not be underestimated as organisations strive to be seen to play their part in the global agenda. This module gives those with managerial responsibility for the procurement and supply function an understanding of ethical and sustainability impacts on the supply chain, and the opportunity to analyse initiatives to improve practice and ensure organisational compliance with international standards in respect of ethical and sustainable procurement and supply chain management.